

申込書受付日 年 月 日  
(担当者: )

横浜国際教育学院  
YOKOHAMA INTERNATIONAL EDUCATION ACADEMY

# Application for admission (Except Study VISA)

希望期間 INTENDED PERIOD	年 月 日 ~ 年 月 日 Year Month Day Year Month Day		写真 Photo 4cm × 3cm		
氏名(漢字) Full Name	生年月日 Date of Birth	年 月 日 (才) Year Month Day (Age)			
英文名 Name in Roman alphabet	性別 sex	男・女 M・F			
国籍 Nationality	職業 Occupation				
パスポート Passport	番号 No.	有効期限 Date of Expiry	年 月 日 Year Month Day		
ビザの種類 Type of Visa	短期滞在 / 中長期滞在 (ビザの種類 : ) Temporary Visitor / Mid to long term residents (Type of Visa : )				
在留カード Residence Card	番号 No.	在留期限 Date of Expiration	年 月 日 Year Month Day		
本国住所 Home Address					
電話番号 TEL		E-mail QQmail		SNS	
最終学歴 Educational Background			日本語学習歴 Study Experience of Japanese	年 月 Year Months	
在日連絡先 Contact in Japan	住所又は名称 Address or Name				
	電話番号 TEL	連絡者名 Name of Contact	関係 Relationship		
	E-mail QQmail	SNS			
動機と目的 Purpose and Goal			学習予定期間 Intended Length of Study	年 月 Year Months	
			学生寮 Dormitory	要 / 不要 YES / NO	

☆ 本申込書記入後、本学院受付もしくは郵送、FAX、メールにてお申込みください。

Please carry the application to school or send to school email address or FAX after you fill it.

☆ 申込みに際して、パスポートのコピー、在留カードのコピー、写真3枚(4×3cm) も必要となります。

You need to prepare the copy of your passport and residence card and 3 pieces of your photo (4x3CM)

☆ 申込書を頂きました時点で仮受付となります。全費用のお振込みが確認できた時点で、正式受付となります。  
レベルチェックの結果、適切なレベルのクラスが満員の場合は、入学できない場合がございます。

After receiving your all fee, it will be an official acceptance.

After checking your Japanese level, if the class for you has already been fulfilled, you may not admission.

☆ 寮の部屋は学校が指定します。原則2人または3人で一室となります。

Dormitory room will be decided by school. In principle, two or three students with in one room.

☆ 裏面の申し込み確認書もご確認の上、ご署名又は押印ください。

Please check the back page and sign your name or put your seal.

## 横浜国際教育学院

〒220-0031 神奈川県横浜市区宮崎町43

TEL. 045-250-3656 FAX. 045-250-3657

E-mail: admissions@yiea.com

2020.03

## Application confirmation (Expect Study Visa)

### 1. Admission terms

- (1) Person need has Japan residence visa
- (2) Over 16 years old. Under 18 needs stay with family or homestay family.
- (3) Without any other physical help can take part in the class.
- (4) Has joined the national health insurance or travel insurance.

### 2. Cancel your lesson qualifications if has below situations.

- (1) influence other students to take part in the class
- (2) always absent without right reasons
- (3) go against the rules for dormitory (if use school dormitory).

### 3. About the fee

- (1) Must pay the fee before pay-day. As you have canceled if over that day.
- (2) Please pay the fee before new term.
- (3) About the cancelation rules after you have paid.
  - a. applies to cancel it has over the cancel-day . . . only return Tuition
  - b. when class is already started . . . No return any fee
- (4) No return or change the lesson date even though you are sick.
- (5) No return or change the lesson date even though you are absent the school events.
- (6) The schedule of lesson according to school annual schedule. Event, test and interview day also include.

### 4. According to the term, there is may be not started level class.

### 5. The placement test will decide you will join which level class. You can't choice the class and level.

### 6. According to the term last, you may not be allowed to upgrade.

### 7. You will not be allowed to upgrade when you absent the term test or interview.

### 8. The school has the all the right of all the content of school events and lesson education.

### 9. All documents submitted for the application of the Certificate of Eligibility will not be used for any other purpose without the permission of the applicant's or their sponsors. Requests by the Immigration Bureau or the Police, however, are exceptions.

### 10. In order to maintain equal respect to all cultures and religions, no religious considerations will be provided.

I understand that I will be expected to follow these rules as a student of your Academy.

Applicant Name : \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_ (Y/M/D) \_\_\_\_

2020.03